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Key Decision - No
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HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Amended Fees & Charges Schedule

Meeting/Date: 27th March 2024, Council

Executive Portfolio: Finance & Resources, Cllr B Mickelburgh

Report by: Director of Finance & Corporate Resources

Ward(s) affected: All

Executive Summary:

The Fees & Charges Schedule presented as Annex A to the 2024/25 Budget and Medium Term Financial Strategy 2025/26 to 2028/29 omitted some updates to fees, these are highlighted on the attached extract.

Recommendation:

The Council is recommended to approve the highlighted amendments to Fees and Charges Schedule, Annex A of the 2024/25 Budget and Medium Term Financial Strategy 2025/26 to 2028/29.

1. PURPOSE OF THE REPORT

- 1.1 To correct the Fees & Charges Schedule presented as an annex to the 2024/25 Budget and Medium Term Financial Strategy (MTFS) 2025/26 to 2028/29.

2. WHY IS THIS REPORT NECESSARY/BACKGROUND

- 2.1 The Fees and Charges schedule was approved as part of the 2024/25 Budget and MTFS 2025/26 to 2028/29 however it has been identified that some of the proposed fees were not updated on the annex and were shown as a nil increase. This paper seeks to correct Annex A, the Fees and Charges Schedule of the budget.

3. COMMENTS OF OVERVIEW & SCRUTINY

- 3.1 The Overview and Scrutiny (Performance and Growth) Panel discussed the Amended Fees and Charges Schedule Report at its meeting on 6th March 2024.
- 3.2 It was confirmed to the Panel, following an enquiry from Councillor Pickering, that the revised schedule had been brought due to omitted fees and charges from the schedule brought to the Panel the previous month. The Panel heard that this was an administrative error and were assured that measures were in place to ensure it was not repeated.
- 3.3 Following the discussion, the Panel were informed that their comments would be added to the report for Council in order for an informed decision to be made on the report recommendation.

4. KEY IMPACTS / RISKS

- 4.1 If the Fees and Charges Annex is not corrected, the service will not be able to charge the fees assumed in the calculation of the budget and MTFS.

5. REASONS FOR THE RECOMMENDED DECISIONS

- 5.1 To align the Fees and Charges Schedule with the pricing assumptions included in the 2024/25 Budget and MTFS 2025/26 to 2028/29.

6. LIST OF APPENDICES INCLUDED

Appendix 1 – Annex A, Fees & Charges Schedule (extract)

CONTACT OFFICER

Name/Job Title: Karen Sutton, Director of Finance & Corporate Resources
Tel No: 01480 387072
Email: Karen.Sutton@Huntingdonshire.gov.uk